

# Starting your new job.

Here at Propel we believe that good recruitment doesn't stop when a job offer has been accepted. Staying in contact and making sure that successful job hunter and employer are happy is a big part of our service.

Over the years we've talked to well over 1,500 digital professionals during their first week in a new job. It's from those chats that we bring you our top tips for what to do when you are starting a new job:

- First things first. Make sure you have a great big celebration with your nearest and dearest. You're about to start a new chapter in your professional life and that's definitely worth marking. But equally, make sure that you don't plan it for the night before you start your new job. Turning up hungover on your first day is not big, or clever.
- Remember all that in-depth research you did before you went for your interview and the notes you took during your interview? Well, now is the time to go back over them and refresh your mind.
- Following on from the last tip, make sure you pay a visit to the company's website. Perusing the blog and news sections will ensure you are up to date with all the latest goings on in your new office.
- Send your new boss a quick email and ask if there's anything that you should swot up on before you start. Or any official paperwork you can get out of the way. We call it "hitting the ground running", and although it's a cliché, employers do really love it.
- At the same time, double check who you will be reporting to on your first day and ask if there's anything specific you need to bring with you.
- Update your LinkedIn profile and request recommendations from your last employer and ex-colleagues: they are more likely to give you one now than in 6 months time. And don't forget to ask us here at Propel as well - we're always happy to recommend outstanding digital talent.
- Have a good think about what you want to achieve in your new job and how you want it to be different from the one you just left. And set yourself some personal goals for your new job.
- Once you're at the office make a real effort to learn everyone's name and what they do. It may sound silly but calling someone 'what's -her-name' probably won't endear you to many people!
- In the first month concentrate on learning your new job inside-out rather than trying to change things. If you think something could be done more efficiently after that you'll have a really clear idea of how and why. Plus, rocking the boat in your first week is never advisable.
- Enjoy yourself, you've worked really hard to get this new job and you definitely deserve it.